

**State of Illinois  
Department of Central Management Services  
Bureau of Personnel  
Springfield, Illinois 62706**

**Supplementary Examination Announcement**

**REVENUE AUDITOR TRAINEE – 38375**

Monthly Salary Range: \$2649 - \$3686

Regular Test - No Option

In-Hire Rate: \$3276

Option SS - Spanish Speaking

All selected options may be listed on one application.

General duties: Revenue Auditor Trainee for a period from six to twelve months, participates in a comprehensive, agency sponsored training program in tax auditing; receives a combination of classroom instruction and on the job training to prepare college graduates with a concentration of coursework in the field of accounting for a career as a Revenue Auditor. This class includes only those positions which require a professional preparation in accounting at the Bachelor degree level and which describe training duties in revenue tax auditing.

The requirements for a minimal passing grade are as follows:

Training and Experience: Possession of a Bachelor's degree with a minimum of 21 semester hours of coursework in accounting, with additional coursework preferably in management and business administration, computer science, economics and statistics. Access to an automobile and possession of a valid Illinois driver's license is required for the majority of these positions.

Tests and weights: Training and experience 100%.

Length of eligibility period: One year.

Option SS - Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Cook (SS), McLean, Sangamon (SS), St. Clair, Williamson, Winnebago.

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.

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**YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.**

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

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**AN EQUAL OPPORTUNITY EMPLOYER**

7-1-90 (RC-062-12) Salary 7-1-06, Counties Updated 8-24-06, Grade Statement Added 5-07-02